LANIER

Personal Paperless Document Manager v3
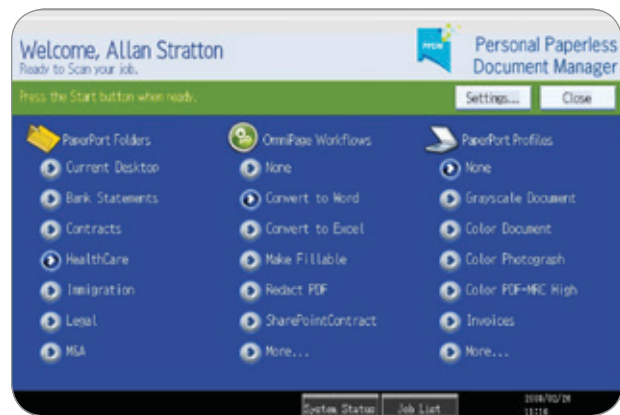
Advanced Capture Solution

Every document, every time, everywhere

Simplify complex document-driven processes with a single, easy-to-use solution that syncs documents with devices and customizes workflows to reduce costs and maximize productivity. Choose the Personal Paperless Document Manager v3 (PPDMv3) to do more with every document, from any location. It integrates seamlessly with LANIER multifunction printers (MFPs), so users can access a complete list of customized scanning and conversion workflows via one-touch operation using an intuitive touch screen interface. Whether you're working from the desktop or a mobile tablet device, the PPDMv3 allows you to assemble and manage PDFs and Microsoft® Office files in any format with ease. Use it to optimize document-driven processes and transform your business.
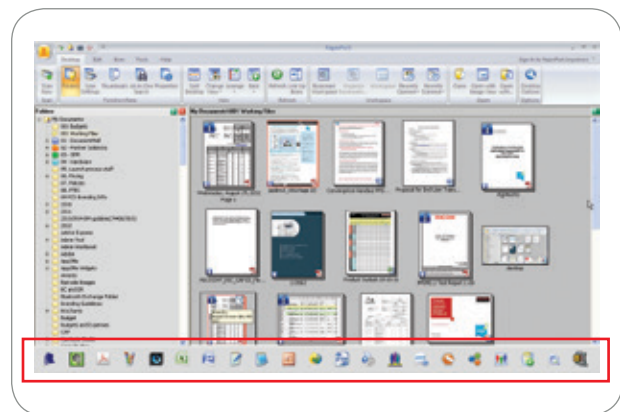
Personalize Scanning Workflows

Take advantage of customized scanning to streamline document tasks. Access personalized scan settings, including conversion instructions, when you log in at any Lanier MFP on the network. Use the touch screen interface to combine document scanning options, conversion formats, and routing destinations into one seamless operation. With PPDMv3, you can create scanning preferences specific to your own work processes — and you don't need to wait for IT assistance. Enjoy faster, easier scanning designed specifically for your convenience.

Manage and Distribute Files with Ease

Find frequently used documents quickly with the press of a button. Preview documents, including key words or descriptions, in thumbnail format to ensure you have the right document. Convert digital photos of documents into accurate text files and correct skewing and distortion automatically. Distribute and store documents with drag-and-drop simplicity using the convenient "Send To" bar. Use it to access email systems, FTP sites and document management solutions such as DocumentMall® and Evernote®. You can even scan or send files from SharePoint® servers with just a few simple clicks.

Simplify document management customization

Integrate with Cloud Services

Scan documents to the desktop and the Cloud in one easy step using Nuance Cloud Connector, a tool that lets you access over thirty cloud storage services, including Microsoft Live SkyDrive®, Google Docs, Evernote and Box, from the desktop. It offers easy access to your documents, when and where you want them. With Nuance Cloud Connector you can now manage your most important folders, files, and documents in one place and access them via any device supporting the convenience of web browsers including iOS, Android, Mac® or Windows PC.
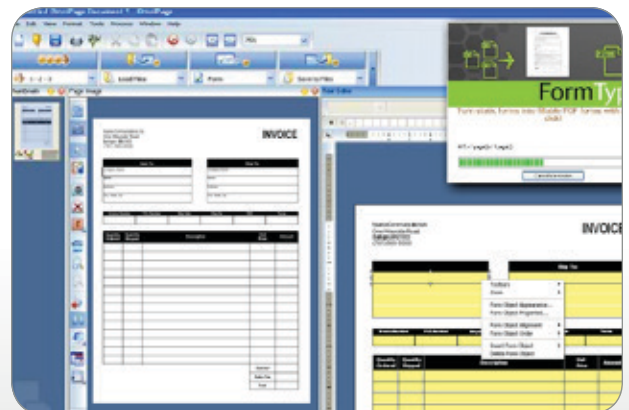

Optimize PDF Productivity

PPDMv3 allows users to assemble source files and pages — including XPS, Word, Excel, PowerPoint, JPG, BMP, TIF, and more — and automatically convert or add them to PDF files. You can do this without Adobe® Acrobat software for significant savings. With innovative compression technology, color documents can be transferred to PDF files and compressed to 8 times smaller than conventional PDFs for faster, easier email delivery. In addition, users can perform a wide range of editing tasks, including annotation, watermarks, highlighting, touch-ups and copy and image edits to enhance every document. PPDMv3 makes it easy for workers to implement a digital workflow that eliminates unnecessary print and copy processing and reduces paper consumption throughout the organization.

Transform Documents Quickly

PPDMv3 offers pre-programmed workflows to take documents from one format to another in one easy step. Manage how you open and view PDF files with ease. Take advantage of the eDiscovery Assistant and control the conversion of image files to searchable PDF formats without wiping out valuable information. Choose PPDMv3 to convert paper and PDF documents into editable text documents instantly. Even static forms can be converted using FormTyper™ to make existing PDF forms fillable. A host of advanced technologies make conversion faster and more accurate, so users can move on to the next task quickly and conveniently. Users can even transform paper and PDF files into WAV audio files for anytime, anywhere listening.

Lanier Personal Paperless Document Manager v3

SPECIFICATIONS

System Requirements – Desktop Applications:
– Desktop Module 14
– OCR Module 18
– PDF Converter Module 7
– DesktopDelivery PSP Module 11

A computer with a 1GHz Intel Pentium (or higher) processor
Multi-Core processor recommended for advanced performance

Supported Operating Systems:
– Windows XP SP3 (32-bit only)
– Windows Vista SP2 (32-bit or 64-bit)
– Windows 7 (32-bit or 64-bit)

1 GB of RAM minimum, 2 GB recommended

Approximately 1.6 GB free disk space, plus additional 600 MB of working space

Additional requirements:
– Microsoft Internet Explorer 7 (or higher)
– A 1024 x 768 pixel color monitor with 16-bit color or greater
– A Windows-compatible pointing device
– Web connection for activation

Optional requirements:
– A compatible scanner with its own scanner driver
– A 2 Megapixel camera (or higher) for digital camera text capture
– A sound card for reading text aloud

Web access is needed for online product activation, for using Nuance Cloud Connector, Evernote, and DropBox features of OCR Module 18 and Desktop Module 14

Microsoft .NET Framework 4.0 is needed to save DOCX, XLSX, and PPTX files (for Microsoft Office 2007 and 2010 Microsoft Word, Microsoft Excel, and Microsoft PowerPoint) or to load and save XPS files

System Requirements – PPDM PSP Delivery Module 3.5:

Supported Operating Systems:
– Windows XP Professional SP3 (32-bit)
– Windows 2003 Server SP2 (32-bit or 64-bit)
– Windows 2008 Server SP2 (32-bit or 64-bit)
– Windows Server 2008 R2 SP1 (64-bit)
– Windows 7 SP1 (32-bit or 64-bit)

Multi-Core processor recommended for advanced performance

Microsoft IE 7.0 or higher

Microsoft .NET Framework 4.0

Java Runtime Environment (JRE) v1.6 update 32

Microsoft Internet Information Services (IIS) with World Wide Web Services enabled:
– The "World Wide Web Services" feature of IIS is a must
– Version 5.1
– Version 6.0
– Version 7.0 (only on Windows Server 2008)
– Version 7.5 (only on Windows 7)

Windows Imaging Component (WIC)

1 GB memory (2 GB recommended)

60 MB free hard disk space for application files plus additional 20 MB working space during installation

1024 x 768 pixel color monitor with 16-bit color or greater video card

Windows-compatible pointing device

Personal Paperless Document Manager v3 empowers users with personalized document capture at the MFP, conversion at the desktop and access in the Cloud.