

SOLUTIONS
THAT MOVE
THE BUSINESS
WORLD.





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ABOUT ZENO

At ZENO Office Solutions, we offer a unique value proposition to our clients: ONE source for all your office equipment and IT needs. We are committed to helping you create a seamless business environment.

By providing you with the necessary day-to-day resources and the most advanced technology to keep your company producing at its maximum potential, we arm you with a competitive advantage in your industry

As a trusted technology solutions partner, we can help simplify the workplace by implementing hardware and software solutions that are customized to fit your business processes and design a program to meet your requirements. Our success depends on your success.

AT ZENO, WE SPECIALIZE IN THE FOLLOWING BUSINESS SOLUTIONS:

- ▶ Office Equipment
- ▶ Printer Fleet Management
- ▶ Production Printing
- ▶ Full-Service Mailing Solutions
- ▶ Document Management Software
- ▶ Equipment and IT Services
- ▶ Facilities Management
- ▶ Office Supplies
- ▶ Computer Management
- ▶ Web Design & Application Design
- ▶ Marketing Services
- ▶ Cloud Computing

Whether you are a small company looking for a single source provider or a major corporation looking for a specialized solution, we have the experience and the resources to provide the solutions that you need.

COPY. PRINT. SCAN. FAX. OFFICE EQUIPMENT TO MEET YOUR NEEDS

ADVANCED TECHNOLOGY. TRUSTED MANUFACTURERS.

Zeno Office Solutions has proven itself to be one of the largest independent office equipment dealers and service providers in the country. When determining the hardware needed to scan, copy or print your documents, you need to look no further, as we can provide you with the best products in the industry.

ZENO CAN PROVIDE YOU WITH THE FOLLOWING OFFICE EQUIPMENT HARDWARE:

- ▶ Black and white multifunctional devices
- ▶ Color multifunctional devices
- ▶ Dedicated printers
- ▶ Scanners
- ▶ Digital duplicators
- ▶ Wide format printers/plotters
- ▶ Production printing systems



CHANGING YOUR PERSPECTIVE ON MANAGED PRINT SERVICES

NEVER BUY ANOTHER PRINTER AGAIN!

Introducing the Zeno Centurion Penny-a-Print Program. It gives you all you need to protect your business from high printing costs.

HOW YOU BENEFIT:

- ▶ Free printers
- ▶ Free service
- ▶ Free toner cartridges
- ▶ Proactive replacement of costly older printing devices
- ▶ Reduced administrative costs, IT help desk calls and invoices
- ▶ Automatic meter read software to track spending
- ▶ Enhanced management control of expenses



ALL FOR 1¢/PAGE

HIGH-VOLUME PRINTING ON DEMAND

High-Volume Printing On Demand. Unlimited Information Distribution.

Zeno's Production Printers can set your business up for true press-like quality, high-volume printing and offer you limitless possibilities.

ONCE YOUR SOLUTIONS SPECIALIST ASSESSES YOUR BUSINESS NEEDS, WE CAN PROVIDE YOU WITH SYSTEMS THAT WILL ALLOW YOU TO:

- ▶ Have an alternative to traditional offset printing
- ▶ Perform collating, booklet making, perfect binding, trimming, folding and creasing
- ▶ Create effective marketing, business, and presentation materials
- ▶ Print up to three million pages a month
- ▶ Track spending through integrated software
- ▶ Experience reliable, consistent productivity



DELIVERING FIRST CLASS MAILING SOLUTIONS

INNOVATIVE TECHNOLOGY. AUTOMATED SERVICES.

When it comes to your mailing needs, Zeno offers the best engineered and most cost effective mailing solutions to businesses of all sizes. From deadline-driven direct mail pieces to time sensitive invoices and statements, from the time it's created to the time it hits the mail stream, Zeno's got you covered.



THINKING OUTSIDE OF THE BOX. EFFECTIVE MAILING SOLUTIONS THAT WORK FOR YOU.

- ▶ Inserting and Folding Equipment
- ▶ Digital Postal Scales
- ▶ Inkjet Addressing and Imaging Equipment
- ▶ Fully Automated Mailing and Shipping Systems
- ▶ Mailroom Software
- ▶ Automatic Tabbers
- ▶ Address Management Solutions

PUTTING INFORMATION TO WORK FOR YOU

CAPTURE AND COLLECT. PROCESS AND ORGANIZE. SHARE AND DELIVER.

Imagine having access to all of your paper-based business information at the click of a mouse instead of having to wade through lots of filing cabinets. Then imagine converging these documents with digital information all into a single system. This can be a reality with Document Management Software.

Every day, companies create and collect vital information through countless mediums, from e-mails and digital files to invoices and spreadsheets. Zeno's network of user-friendly document management software programs allow you to electronically store, organize and manage these documents while providing immediate, security-controlled access to them throughout your organization.

- ▶ Advanced capture technologies
- ▶ Forms processing
- ▶ Electronic forms
- ▶ Document management
- ▶ Document imaging
- ▶ Rules-based workflow
- ▶ Regulatory compliance
- ▶ Disaster recovery



PUTTING TIME BACK INTO YOUR EMPLOYEES' DAY

RELIABLE PEOPLE. A SEAMLESS OFFICE ENVIRONMENT.

From the mailroom to the copy center, to file room management and general office services, a smooth business operation depends on efficiently run facilities. Our Facilities Management division specializes in providing you with people who will oversee any and all aspects of your daily business, allowing your employees to focus on your core business.



OUR FACILITIES MANAGEMENT PROFESSIONALS WILL:

- ▶ Provide permanent staff, highly trained in every procedure and technology your facility requires
- ▶ Assist in the daily operation of your business
- ▶ Efficiently oversee, operate and maintain low to high-volume copy centers and mailrooms, ensuring the proper flow of vital information

BUSINESS TECHNOLOGY FOR PEACE OF MIND

Your business requires technology solutions that are reliable and support the ever-changing needs of your employees. We offer a wide variety of hardware and software service solutions tailored to meet the needs of IT departments of all shapes and sizes.

Whether you are a small business seeking a one-stop-shop or an IT department looking to supplement your team, we are the partner to call.



WE OFFER IT SERVICES IN THE FOLLOWING AREAS:

- ▶ Managed Services
- ▶ Computer Network and Hardware Support
- ▶ Cloud Computing
- ▶ Backup and Disaster Recovery
- ▶ Custom Software Development
- ▶ Creative Services and Marketing Solutions

ZENO TECHNOLOGY SOLUTIONS CAN ALSO PROVIDE YOUR BUSINESS WITH BEST-IN-CLASS MARKETING SOLUTIONS

In today's highly competitive business environment, it's absolutely critical that you can count on your network to be up and running at all times. After all, downtime is just too costly, negatively affecting productivity, profitability and customer relations.



By utilizing our managed IT services, costs are budgeted, planned and controlled. As a result, you get better support, improved reliability and more productivity from your employees.

With proven technology solutions from prestigious partners such as HP, Microsoft, Cisco, VMWare, Apple and others, we truly offer our clients a competitive advantage in the marketplace.

99.99%
UPTIME 
0% HEADACHES

Partnering with the best in the world...



SERVICE WITH A SOLUTION

EQUIPMENT SERVICE

Excellent client support has always been a tradition of ours. We realize that it is a privilege to serve your needs. Let's face it—anyone can sell you a piece of equipment. The real issue is what happens when there are problems. At Zeno, we recognize the importance of support after implementation, so when your system needs attention, we are there when you need us. Our highly trained team of service technicians provides a total solution, ensuring that your equipment is operating at peak performance levels.

OUR EXCEPTIONAL SERVICE PERFORMANCE PROGRAM INCLUDES:

- ▶ Lifetime equipment performance guarantee
- ▶ 4-hour service response time
- ▶ Local state-of-the-art customer call center
- ▶ Remote assistance
- ▶ Ongoing key-op training
- ▶ GPS tracking technology
- ▶ Proactive preventive maintenance
- ▶ \$10 million local parts and supply inventory
- ▶ Automated meter reading and reporting
- ▶ Proactive firmware updates
- ▶ Technicians are factory trained and certified
- ▶ Order supplies and place service calls online

Zeno University is an on-site training facility authorized by Canon, HP, Samsung, and Ricoh. We provide training and continued education on the latest technology and new products as they are launched, so our technicians are ALWAYS up to date.

SUPPLIES FOR SUCCESS

TECHNOLOGY PARTNERS

UNRIVALED SELECTION, TOP NAME BRANDS

Zeno is more than just a place to buy toner. With one of the widest and most diverse selections of office supplies, Zeno's catalogue of competitively priced products is the only one you'll ever need. Our highly trained, personable customer care specialists are always on hand to assess your business needs, process orders and address any concerns.

DELIVERING A HIGHER STANDARD:

- ▶ Over 30,000 supply items to choose from
- ▶ Next day delivery
- ▶ Competitively low prices
- ▶ 100% satisfaction guarantee
- ▶ Emergency back-up supplies available

At Zeno, we are very selective when it comes to choosing our technology partners. In seeking to provide you with the ideal business solution, Zeno collaborates with some of the world's leading document technology innovators:

- ▶ Canon
- ▶ Cisco
- ▶ Citrix
- ▶ Duplo
- ▶ Efi
- ▶ Equitrac
- ▶ Formax
- ▶ HP
- ▶ iDatix
- ▶ Microsoft
- ▶ NSI
- ▶ Nuance
- ▶ Oce
- ▶ Pitney Bowes
- ▶ Ricoh
- ▶ Samsung
- ▶ Satori
- ▶ Secap
- ▶ VMware

ZENO'S SERVICE TAKES YOU
**FROM DOWNTIME TO
UPTIME IN NO TIME.**





**WE REVOLVE AROUND
YOUR BUSINESS.**

