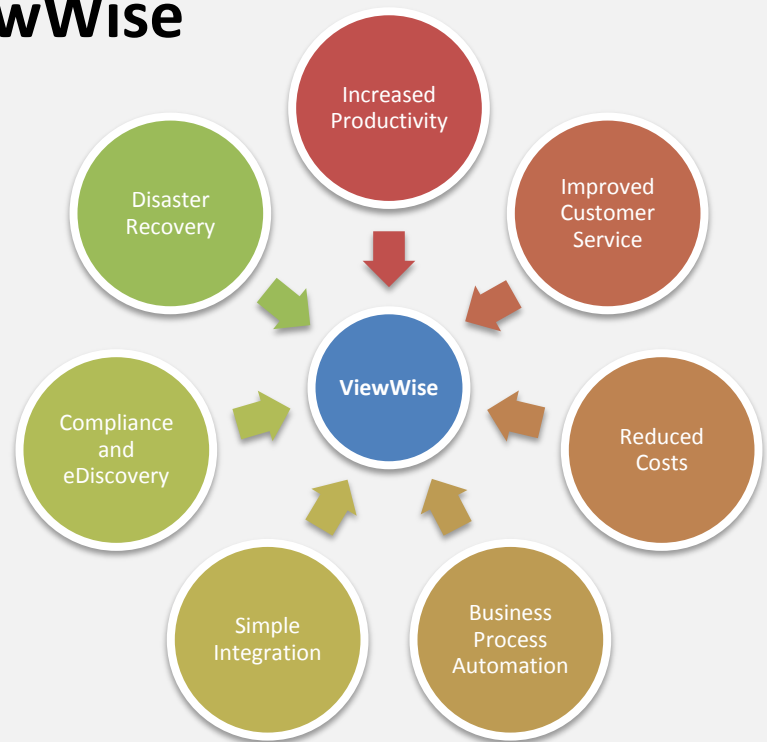# The Many Benefits of ViewWise

Computhink® is committed to providing Integrated Document Management and E-mail Archival Solutions for the small to medium-sized Enterprise market. ViewWise® is designed to operate in multiple network environments, using your existing operational investment in Information Technology (IT), and yet continues to base principles of being user-friendly in the areas of installation, use, support, and maintenance.

Complemented with the professional services of Computhink and its partners, ViewWise Solutions utilize capabilities to address your needs to provide an instant ROI and unparalleled benefits to your organization. These proven benefits include the following and more…

ViewWise Benefits

Increased Productivity / Customer Service

ViewWise allows organizations to capture and archive all vital documents into a centralized repository so that they can be accessed by all employees with the proper security and rights from anywhere. To be competitive, companies must have this type of "information agility" in order to effectively react to dynamic changes in their marketplace.

Reduced Costs

ViewWise can dramatically lower costs in terms of reducing reliance on paper and printing, and alleviating the administration costs associated with filing, searching for, and storing hard copy documents. With the huge push to incorporate "green" technology, ViewWise has only become more attractive to prospective buyers in the past few years.

Business Process Automation

ViewWise Workflow provides organizations with a solution to automate document processes, setup tasks, and collaborate among departments or with outside vendors and partners who are granted the proper security rights. With E-mail notifications and document routes created, ViewWise moves content through the defined route while reminding staff of tasks which they must tend to in order to finalize the route.

Simple Integration

It is important to use a Document Management System like ViewWise that is equipped with integration capabilities to exchange information with your existing systems. Tight integration is necessary for maximum efficiency and return on investment. With the ViewWise Application Enabler or ViewWise SDK, integrating your existing business applications is simple and will improve productivity and user acceptance.

ViewWise Benefits *(cont'd)*

Compliance and eDiscovery

A rising number of regulations from the state, federal, and industry levels have resulted in increasingly severe risks and penalties for noncompliance. Businesses that fail to address these risks are subject to fines, lawsuits, and loss of market share. Regulations regarding the retention of corporate documents and records continue to evolve while the explosion of digital information, especially E-mail, has made the need for comprehensive Document Management an ever more pressing concern.

A comprehensive Document Management Solution like ViewWise is necessary for any corporation that falls under these various state, federal, or industry regulations. For a list of some of these regulations, please visit our Website.

In addition, legal risks should not be overlooked as courts now require that all documents pertaining to a law suit, whether in the form of E-mail, word files, spreadsheets, or plain old paper, be turned over to opposing legal counsel and the court. ViewWise provides the ability to quickly and completely assemble the demanded information. Without this capability companies are exposed to tremendous expense and risk. Organizations can spend hundreds of thousands of dollars to find and retrieve documents in order to comply with a discovery mandate. A company operating in all 50 states could face as many as 2,500 potentially relevant laws affecting records within the organization.

Disaster Recovery

Loss of corporate information in a paper-based system can be caused by natural disasters such as fire, flood, tornadoes, earthquakes, etc. Power failures, computer viruses or other malicious activity can also create problems as well. With ViewWise, digital information can be archived in case of a natural disaster, virus, or other malicious attacks.

For a Complete List of Benefits

Visit our Website at www.computhink.com and look for the Benefits section on our homepage. Please feel free to contact one of our representatives by E-mail at sales@computhink.com or by phone at (800) 988-4465 if you have any additional questions about ViewWise.

With ViewWise in charge…

You won't have to be.

Call or E-mail us today for more information or to schedule a personal demonstration.